

# Civica Authority Financials

## Invoice Data Capture



Take the hard work out of your accounts payable processing with EzeScan. With advanced automated invoice data capture and native integration with Civica Authority Financials, EzeScan delivers the fastest, most cost effective method available for you to ingest both hard copy and electronic invoices into your accounts payable workflow.

### EzeScan's Civica Authority Financials Invoice Data Capture solution enables you to:

- ✓ Effortlessly capture invoice data values from both scanned invoices and imported email attachments
- ✓ Search and validate supplier details
- ✓ Duplicate invoice checking
- ✓ Purchase order matching
- ✓ Process partial order matched invoices
- ✓ Process invoices without purchase orders
- ✓ Upload as transactions into Authority Financials and automatically initiate Authority Workflow
- ✓ Scan or import as many invoices as you like, there are no volume restrictions when using EzeScan.

#### scan

Scan your invoices using EzeScan's professional production batch scanning capabilities or import from a folder or direct from an email account. Save and reuse your scan job workflows including your digitisation standards and selected image enhancements. Numerous output image formats can be selected including TIF and text searchable PDF, PDF/A. EzeScan provides support for a large range of scanner hardware including multifunction devices. Scan and process as many invoices as you want without any volume based restrictions.

#### capture

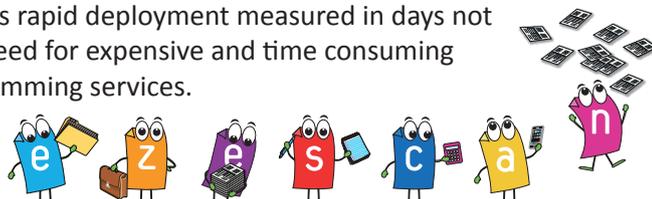
With only one EzeScan scan job you can capture your selected invoice data values from all your supplier invoices without having to maintain multiple templates. Smart template technology allows EzeScan to automatically detect values from any location on your invoices. These values can be validated against your financial system to ensure data integrity is maintained and exceptions are flagged.

#### automate

Automate your accounts payable workflow with EzeScan. EzeScan provides scanning, image enhancement, data capture, validation and upload automation. By limiting the number of keystrokes or eliminating them altogether, EzeScan can deliver impressive productivity gains.

#### integrate

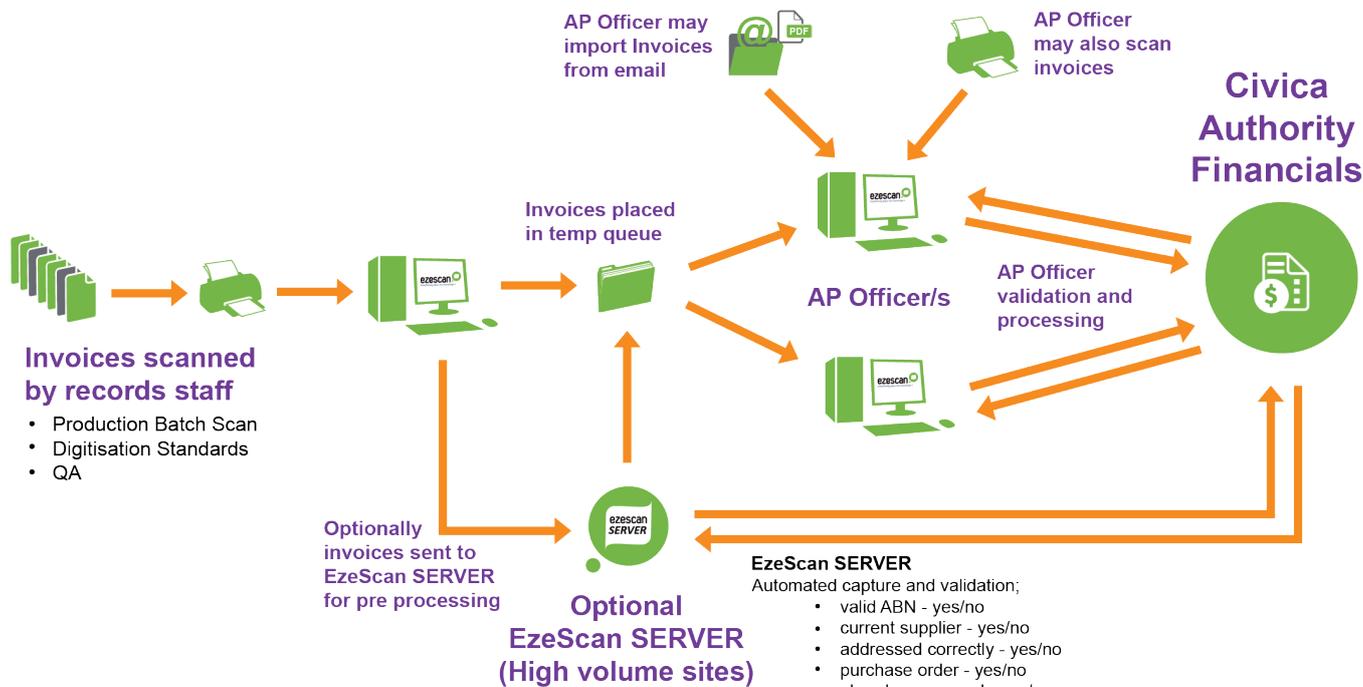
EzeScan provides 'out of the box' native integration with Civica Authority Financials and many industry standard EDRMS. With a highly configurable interface, EzeScan provides rapid deployment measured in days not months, eliminating the need for expensive and time consuming custom scripting or programming services.



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Depending on your volume of invoices and the level of automation you require, EzeScan can be deployed as a Workstation solution, Server solution or a combination of both. Flexible licencing options are available to facilitate segmented workflows. These include named and concurrent licences for scan workstations and indexing/validation workstations.

## Typical Deployment



## The EzeScan Advantage

EzeScan provides fast, cost effective business solutions including simplified back scanning, automation of invoice processing, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS imaging. Compatible with all major scanners and with thousands of installations in Australasia, North America, EMEA and the UK, EzeScan is your ideal production batch capture solution.

## Who is Outback Imaging?

Outback Imaging is a research and development company specialising in document capture and business process automation. EzeScan is Outback Imaging's flagship document capture product suite. Our products enable clients to substantially reduce the cost of deploying data capture and information processing solutions for unstructured, semi structured, structured hardcopy and electronic documents including email.

*To request an evaluation copy of EzeScan or to see a product demonstration please contact your local EzeScan representative.*

## EzeScan Offices

Australia  
1A/828 Old Cleveland Road  
Carina QLD 4152

T: 1300 EZESCAN (1300 393 722)  
+61 7 3051 5890  
F: +61 7 3117 9471  
E: sales@ezescan.com.au  
W: www.ezescan.com.au

UK  
10 John Street  
LONDON WC1N 2EB

T: +44 20 3535 0645  
E: sales@ezescan.co.uk  
W: www.ezescan.co.uk

USA  
Suite 400, 13577 Feather Sound Drive  
Clearwater FL 33762

T: +1 (323) 443 0022  
E: sales@ezescan.com  
W: www.ezescan.com

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